

# Public Document Pack

**HARINGEY COUNCIL**

**Summons to Attend**

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## Full Council

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To: The Mayor and Councillors of Haringey Council.

Dear Sir/Madam,

A meeting of the Council of the London Borough of Haringey will be held at the Civic Centre, High Road, Wood Green, N22 8LE on MONDAY, 14TH NOVEMBER, 2005 at 19:00 HRS, to transact the following business:

### **AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. LATE ITEMS OF BUSINESS (PAGES 1 - 2)**

To ask the Mayor to consider the admission of any late items of business in accordance with Section 100B of the Local Government Act 1972

**3. DECLARATIONS OF INTEREST**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members judgment of the public interest.

**4. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 3 OCTOBER 2005 (PAGES 3 - 10)**

**5. TO RECEIVE SUCH COMMUNICATIONS AS THE MAYOR MAY LAY BEFORE THE COUNCIL**

6. TO RECEIVE THE REPORT OF THE SPECIAL COMMITTEE UNDER PART K2 OF CONSTITUTION ON THE APPOINTMENT OF DR. ITA O'DONOVAN AS CHIEF EXECUTIVE (PAGES 11 - 12)
7. TO RECEIVE A STATEMENT BY THE LEADER OF THE COUNCIL
8. TO RECEIVE THE REPORT OF THE CHIEF EXECUTIVE
9. TO RECEIVE THE REPORT OF THE MONITORING OFFICER
10. TO MAKE APPOINTMENTS TO OUTSIDE BODIES (PAGES 13 - 14)
11. TO CONSIDER REQUESTS TO RECEIVE DEPUTATIONS AND/OR PETITIONS AND, IF APPROVED, TO RECEIVE THEM
12. TO ANSWER QUESTIONS, IF ANY, IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NOS 9 AND 10 (PAGES 15 - 28)
13. TO RECEIVE REPORTS FROM THE FOLLOWING BODIES: (PAGES 29 - 62)
  - a) The Executive – Reports, 7, 8 and 9 – 2005/6
  - b) General Purposes Committee – Report 2 – 2005/6

*The report of the General Purposes Committee contains recommendations in respect of changes to Council Procedure Rules and the Constitution.*

In accordance with Council Rules of Procedure No 12 (1), the Chief Executive will submit a report, if appropriate, listing any recommendations from the Overview and Scrutiny Committee requiring policy change or executive action.

14. TO CONSIDER THE FOLLOWING MOTIONS IN ACCORDANCE WITH COUNCIL RULES OF PROCEDURE NO 13

MOTION F (2005/06):

Councillor Hoban has given notice that he will move in the following terms:

“This Council notes:

- Haringey residents' public health concerns about mobile phone masts, with particular concern about the siting of masts near to schools, hospitals and residential properties.
- Legislation is weighted in favour of mobile phone companies and Haringey Council currently has little power to act on our residents' concerns
- Masts below 15m are exempt from planning permission

This Council believes:

- More national research is required into the potential health risks of mobile phone masts
- The 'precautionary principle' should apply and Councils like Haringey should be able to reject mast applications on health grounds
- Mobile phone companies should be required to make a full planning application for masts of any size and should always be required to provide a statement of the intensity and direction of the signal

This Council resolves:

- To write to Haringey's two Members of Parliament requesting they lobby Ministers for a moratorium on mast sites near to schools, hospitals and residential properties
- To ask our Members of Parliament to support any Bills in Parliament which would mean safer siting of phone masts, including giving Councils clear authority to reject mast applications on local public health grounds
- To write to all other London Boroughs to ask for their support in using the 'precautionary principle'"

MOTION G (2005/06):

Councillor Meehan has given notice that he will move in the following terms:

“This Council welcomes the government’s determination to further improve the quality of education for children in England, set out in the Government’s recently-published Education White Paper.

Like the Government, this Council believes in education as one of the most important means through which we lessen and eradicate the injustices which still disfigure our society, and with which we create a society where power, wealth and opportunity are in the hands of the many not the few.

This Council takes immense pride in the ever-improving educational attainment of the Borough’s children, supported by their teachers, parents, headteachers, and governors.

This Council welcomes several aspects of the Education White Paper, in particular

- the extension of school/parent contracts;
- tough new nutritional standards for school food ;
- the abolition of the Schools Organization Committee;
- the power to act as a champion for the interests of children and parents in schools across the borough;
- the introduction of new measures to assist in maintaining school discipline and to manage exclusions;
- more funding for bilingual learners and other minority groups subject to underachievement;

- better provision for Looked After Children.

However, this Council is also concerned about a number of the proposals in the White Paper.

In particular, this Council is concerned by:

- the market-based model of provision that runs through the White Paper, and the rigid split between purchaser and provider, which characterized so many of the last Tory government's unsuccessful reforms of public services, in particular the GP fundholder and railway privatization schemes;
- the difficulties of delivering a fair admissions policy across the Borough if schools need only consider, not abide by, local admissions' policy, and the difficulty of planning effectively, over any period of time, the provision of school places across the borough when "successful" schools are encouraged to expand and new providers are being encouraged to enter the market;
- the implications for our agenda of tackling, lessening, and eradicating inequality when inner city schools with little or no valuable disposable land, like most schools in Haringey, will suffer financially relative to suburban schools, which are more likely to have surplus land and thus the potential to make capital gains for themselves out of assets originally accrued by public funding;
- the implications for the pay and conditions for school staff and for their unions if individual schools have greater freedom to set pay terms and conditions;
- the particular difficulties likely to be encountered in ethnically diverse inner city areas, like Haringey, without a strong tradition of civic involvement in education, in finding sufficient and sufficiently experienced governors to make an effective reality of parent-led governance, particularly given the number of parents for whom English is not a first language;
- the fact that special schools are not yet included in these provisions.

This Council is aware that many of these concerns are shared by other local authorities across London and across England, aware also that a White Paper is an intention to legislate and not legislation itself, and further aware that there is accordingly an opportunity for us to work with others towards fruitful discussion and consultation with a government that shares our values and our commitments to educational excellence and to equality.

This Council therefore instructs the Executive Member for Children & Young People to prepare a full response to the White Paper, reflecting our concerns, to be agreed by the Executive".

MOTION H (2005/06):

Councillor Hillman has given notice that he will move in the following terms:

“This Council recognizes the importance of recycling as part of its commitment to green and sustainable future for the borough and its people.

This Council congratulates the officers responsible for the success of our recycling projects and emphasizes its achievement so far and its continuing vision, as a Labour council committed to improving and sustaining our environment, of increasing the scope, volume, availability, quality and level of participation in recycling schemes in the borough.

Not only are the volumes recycled increasing, but the number of households participating is rising month by month as availability of the schemes is increased. Over half of all households in Haringey are now participating regularly in the borough’s recycling scheme, up sharply from figures of approximately 30% for the previous year.

The weekly frequency of recycling collections in Haringey is especially marked, by contrast with many other London Boroughs where recycling collections are often only fortnightly or alternate with refuse collections. The scope of our scheme is also impressive, with not just paper and metals but glass, plastics, cloth, green waste and now kitchen waste collected. Approximately one third of households have kerbside plastics recycling, and the current expansion of the recycling service to cover the composting of green waste and uncooked kitchen waste substantially increases the proportion of people’s waste that the borough can recycle. The composting initiative now reaches some 50,000 households, more than half the households in the borough.

These figures are of course important and significant, but it is especially praiseworthy that they have been achieved alongside improving the quality of our service to residents, with the proportion of residents rating the recycling service as ‘good’ or ‘excellent’ soaring to 58% in the most recent survey”.

MAX CALLER  
Interim Chief Executive  
Civic Centre  
High Road  
Wood Green  
London N22 8LE

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Item 2COUNCIL MEETING – 14 NOVEMBER 2005LATE ITEMS OF URGENT BUSINESS**The Chief Executive**

Mr Mayor, I am asking you to agree the admission of the following late items of business, which could not be available earlier, and which need to be dealt with at this meeting, The reasons for lateness and urgency are given.

**Item 6 – Report of the Special Committee - 2 November 2005**

The report was not available at the time of dispatch as it dealt with matters considered by the Special committee on 2 November 2005. It is urgent as the Council needs to agree their recommendation.

**Item 10 – Outside bodies**

My report was not available at the time of dispatch as it includes recent changes proposed following party group meetings. It is urgent in order to permit changes to be made to outside body appointments.

**Item 12 – Questions and Written Answers**

Notice of questions is not requested until 5 clear days before the meeting, following which the matters raised have to be researched and replies prepared to be given at the meeting.

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**MINUTES OF THE COUNCIL MEETING  
3 OCTOBER 2005**

Councillors: The Mayor (Councillor Griffith), \*The Deputy Mayor (Councillor Adamou); Councillors \*Adje, \*Aitken, \*Basu, \*Bax, \*Beacham, \*Bevan, Blanchard, \*Bloch, \*Herbie Brown, \*Jean Brown, \*Bull, \*Canver, \*Davidson, \*Davies, \*Dawson, \*Diakides, \*Dillon, \*Dobbie, Dodds, \*Edge, \*Engert, Featherstone, \*Floyd, \*Gilbert, \*Haley, \*Hare, \*Harris, \*Hillman, \*Hoban, GMMH Rahman Khan, \*Knight, \*Krokou, \*Lister, \*Makanji, Manheim, \*Meehan, Millar, \*Milner, \*Newton, \*Oatway, Patel, \*Peacock, Erline Prescott, \*Quincy Prescott, \*Reith, \*Reynolds, \*Rice, \*Robertson, \*Santry, Simpson, \*Stanton, Sulaiman, \*Williams, \*Winskill and \*Wynne.

\* Members present

**43. APOLOGIES:** Apologies were received from Councillors Dodds, Featherstone, Griffith, Rahman Khan, Manheim, Patel, Erline Prescott, and Simpson, and for lateness from Councillors Hare, Lister and Sulaiman.

**44. APPOINTMENT OF ACTING DEPUTY MAYOR:**

**RESOLVED:**

That Councillor Rice be appointed Acting Deputy Mayor for the duration of the meeting as the Deputy Mayor was in the Chair.

**45. DECLARATIONS OF INTEREST:**

Members were asked by the Mayor to declare any personal interest in respect of items on the agenda. In accordance with Part 2 of the Members Code of Conduct set out in the Council Constitution, any Member disclosing a personal interest which was also prejudicial would be asked to withdraw from the Chamber during consideration of the item and neither were they to seek to improperly influence a decision on the said item.

Councillor Adje declared a personal interest in the item 10, as a former representative on the Haringey Business Development Agency. Councillor Reynolds also stated that he had also been a representative on the Haringey Business Development Agency but had now resigned his position.

**46. MINUTES:**

Copies of the Minutes having been circulated, they were taken as read.

**RESOLVED:**

That the minutes of the meetings of the Council held on 11 and 18 July 2005 be signed as a true record.

**47. MAYOR'S COMMUNICATIONS:**

1. The Deputy Mayor informed the meeting of the death of Councillor Patel's wife. The Mayor, on behalf of the Council, asked that the Council's deepest sympathy and condolences be communicated to Councillor Patel and his family.
2. The Deputy Mayor reported that the New River Village housing scheme in Hornsey had won a top award in the prestigious annual Housing Design Awards ceremony in Whitehall in July. The awards were promoted by the Office of

**MINUTES OF THE COUNCIL MEETING**

**3 OCTOBER 2005**

Deputy Prime Minister to highlight design excellence and the role of local councils in planning and approving new developments. With New River Village, Haringey had brought its planning and regeneration powers and expertise together to provide new homes which meet local and regional demands and set a new standard for urban housing.

The Deputy Mayor presented the Award to Councillor Tom Davidson – Chair of the Planning Applications Sub-Committee, and Shifa Mustafa , the Assistant Director for Planning , Environmental Policy and Performance, on behalf of the Council.

**48. REPORT OF THE CHIEF EXECUTIVE (Agenda item 6):**

The Mayor agreed to admit the report as urgent business. The report dealt with matters considered at Party Group meetings within the last few days. These required approval to permit appointments to Council committees to be made.

**RESOLVED:**

1. That Councillor Patel be appointed to the vacancy on the Housing Management Board.
2. That the resignation of Councillor Stanton from Licensing Committee and Sub-Committee E, and the vacancy arising therefrom be noted.

**49. REPORT OF THE MONITORING OFFICER (Agenda item 7):** There were no matters to report.

**50. APPOINTMENT TO OUTSIDE BODIES (Agenda item 8):**

The Mayor agreed to admit the report as urgent business. The report dealt with matters considered at Party Group meetings within the last few days. These required approval to permit appointments to outside bodies to be made.

**RESOLVED:**

That appointments to outside bodies as detailed in the attached appendix be agreed.

**51. DEPUTATION AND PETITIONS (Agenda item 9):**

There were no deputations or petitions.

**52. QUESTIONS (Agenda item 10):**

The Mayor agreed to the admission of this report as urgent business. Under Standing Orders, notice of questions was not requested until five clear days before the meeting, following which matters raised had to be researched and replies prepared, in order to be given at the meeting.

There were 10 oral questions and 16 for written answer. Oral Questions 8-10 were not reached in the allotted time and written answers were supplied to these questions.

**MINUTES OF THE COUNCIL MEETING**

**3 OCTOBER 2005**

**53. COMMITTEE REPORTS:**

**RESOLVED:**

1. That reports 5– 6 /2005-6 of the Executive be received and adopted.
2. That the reports of the General Purposes Committee of 8 March, 4 July and 20 September 2005 be received.
3. That the recommendation of the General Purposes Committee of 8 March 2005 in respect of attendance by statutory non-Councillor Members of Council Bodies be adopted as Part C8 of the Council's Constitution.
4. That the recommendation of the General Purposes Committee of 4 July 2005 in respect of Council Tax Base – Delegation of the annual Determination to the Director of Finance in consultation with the Executive Member for Finance be adopted and Parts E1 and F7 of the Council's Constitution be amended accordingly.
5. That the recommendation of the General Purposes Committee of 20 September 2005 in respect Children's Service – Delegation to Officers, Amendment of Contract Standing Orders, Amending the Scheme of Delegation to Officers, and Web-casting of Executive and other Council meetings, be adopted and that Parts F7, G3, K1 and K5 of the Council's Constitution be amended accordingly, subject to the tabled amendment to Part F7 whereby the power to deal with applications for compensation in respect of lost or stolen property of pupils is delegated to the Risk and Insurance Manager/Director of Finance.
6. That a further report be submitted to General Purposes Committee and Council dealing with the proposed Constitutional changes in those cases where there was disagreement between a Director and Executive Member in relation to delegated action.

**54. MOTION D (2005/06):**

It was moved by Councillor Edge and seconded by Councillor Davies that:

“This Council notes-

- That the Government has returned to its aim of introducing compulsory ID Cards for all adults in Britain.
- That the Treasury insists that this policy should be self-financing- that the citizen must pay or face fines or imprisonment.
- That the Government has reported that this will cost £93 per person yet other sources have reported that the costs of the technology will be double that of the Government's estimate (The Times 31 May 2005) or even as high as £300 (London School of Economics The Observer May 29 2005).
- That The Independent reported that the US Government has approached the UK Government seeking compatible technologies so that US Agencies may obtain access to the information held.

This Council believes-

**MINUTES OF THE COUNCIL MEETING**

**3 OCTOBER 2005**

- That this is an unacceptable infringement of civil liberties and a further domination of Government over the Citizen.
- That ID Cards will have a radically detrimental effect upon community relations in Haringey by undermining trust in the police and creating conditions for discrimination and harassment.
- That it is unacceptable for the Citizens of Haringey to have to fork out up to £300 per person, costing £75 million, irrespective of ability to pay.
- That there will be costs to the Council itself in terms of ensuring compatibility of operations.

Council therefore resolves-

- To submit its objections to this legislation to the Home Secretary.
- To investigate future costs and future risks to the Council as a result of ID cards coming into operation.
- To ask Haringey's two Members of Parliament to oppose the ID Card Scheme".

An amendment to the motion was received from Councillor Canver and seconded by Councillor Dobbie, proposing to:

Delete everything after 'This council notes' and insert the following:

"the Government's intention, included in its manifesto, of introducing identity cards in Britain, and that this will cost £93 per person.

This Council believes

- that identity cards should be free or available at a reduced rate to under-16s, pensioners and those on low incomes;
- that identity cards may be helpful to Haringey Council's efforts to combat fraud and ensure council services are only used by those entitled to them, thereby freeing up money for investment in front-line services and maximizing our ability to build a better Haringey for all our residents;
- that there is no evidence to support the notion that ID cards will radically undermine trust in the police or have a detrimental effect on community relations, and that many other European countries have had such schemes for decades.

This Council resolves

- to write to the Home Secretary, stressing our concern that identity cards, when introduced, should be free or available at a reduced rate to under-16s, pensioners and those on low incomes, and that the cost for all others is no more than £93;
- to ask the Home Secretary, when the legislation is passed, to investigate the implications to the Council of identity cards coming into operation.

The Amendment was then put to the meeting and declared CARRIED.

The substantive Motion was then put to the meeting and declared CARRIED.

**55. MOTION E (2005/06):**

**MINUTES OF THE COUNCIL MEETING  
3 OCTOBER 2005**

It was moved by Councillor Harris and seconded by Councillor Makanji that:

“This Council welcomes the publication of the recent green paper ‘Youth Matters’ by the Department for Education and Skills, which will be of great help in continuing the improvement of the provision of local services to young people.

Council applauds the priority given to greater integration of youth services and the emphasis of co-operation between bodies related to young people, in order to tackle more effectively youth issues such as study, employment, health, self-esteem, prejudice and anti-social behaviour.

Council encourages the strengthening of a spirit of civic service and volunteering, which is at the heart of ‘Youth Matters’ and hopes to promote opportunities for young people to contribute to our community in this way.

Furthermore, this Council welcomes the emphasis in the Green Paper on improving the effectiveness and suitability of services by engaging young people and their parents to shape the services they themselves receive.”

The Motion was then put to the meeting and unanimously declared CARRIED.

Councillor Adamou  
Deputy Mayor

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## Council Meeting - 03 October 2005

## Proposed Appointments to Outside Bodies

Body Name	No of Reps			
Culture and Tourism Panel Association of London Government	2	<u>Term of Office:</u> 1 year (s)	Category: Association	Lead member for Culture/tourism or sport normally appointed plus one deputy. Nominated members will compete with other boroughs for a place on the committee.
14/alg/alc	2 Lab.			
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Clr R Reynolds	31/05/2006	To replace Clr Dodds	
	Clr I Robertson	31/05/2006	Deputy Lead Member Env.	
Leader's Committee Association of London Government	3	<u>Term of Office:</u> 1 year (s)	Category: Association	Leader of The Council is voting member plus 2 deputies
14/alg/lc	3 Lab.			
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Clr C Adje	31/05/2006	Voting member	
	Clr H Lister	31/05/2006	To replace Clr Reynolds	
	Clr G F Meehan	31/05/2006		
West Green Learning Neighbourhood Board Haringey Council	5	<u>Term of Office:</u> 1 year (s)	Category: Partnership	
14/wgl	5 Lab.			
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Clr H A Brown	31/05/2006	Ward Clr for Bruce Grove	
	Clr I Diakides	31/05/2006	Ward Clr for Tott Green	
	Clr B Harris	31/05/2006	Ward Clr for St Ann's	
	Clr E Prescott	31/05/2006	To fill vacancy for West Green Ward	
	vacant	18/07/2005	To replace Clr Griffith	
Tottenham Green Enterprise Centre Tottenham Green Enterprise Centre	1	<u>Term of Office:</u> 1 year (s)	Category: Partnership	
14/tye	1 Lab.			
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Clr Q Prescott	31/05/2006	To fill vacancy	
local Economic Partnership for Upper Lee Valley Urban Futures London Limited	4	<u>Term of Office:</u> 1 year (s)	Category: Partnership	
14/lep				
Granted Aid: No				
<u>Retiring Representative (s) / Expiry</u>	Clr J Bevan	31/05/2006	Northumberland Park Ward Member	
	Clr A Dobbie	31/05/2006	Noel Park Ward Member, to fill vacancy	
	Clr E Prescott	31/05/2006	West Green Ward Member, to fill vacancy	
	Clr R Reynolds	31/05/2006	Seven Sisters Ward Member	

**Body Name**

**No of Reps**

Advisory Committee (Statutory)  
Alexandra Park and Palace

8

Term of Office: 1 year (s)

Category: Statutory  
6 of the 8 Councillors represent  
Alexandra, Bounds Green, Fortis Green  
Hornsey, Muswell Hill and Noel Park Wards.

14/aps

5 Lab.

3 Lib.

Granted Aid: No

Retiring Representative (s) / Expiry

Cllr J Bloch	31/05/2006	Muswell Hill Ward Member
Cllr S Gilbert	31/05/2006	Fortis Green Ward
Cllr W Hoban	31/05/2006	Alexandra Ward
Cllr B Millar	31/05/2006	Bounds Green Ward
Cllr E Prescott	31/05/2006	
Cllr Q Prescott	31/05/2006	Hornsey Ward
vacant	22/07/2005	In Place of Cllr Manheim
vacant	18/07/2005	Noel Park Ward

The Trust

Selby Trust

14/str

Category:

Trusts

3

Term of Office: 4 year (s)

Granted Aid: Yes

Retiring Representative (s) / Expiry

Cllr L Santry	31/05/2009	
vacant	24/06/2005	replace cllr Adje who resigned
vacant	23/09/2005	To replace Cllr Lister who resigned



**Council Meeting - 14 November 2005**

**Report of the Chair of the Special Committee – 2 November 2005**

**APPOINTMENT OF THE CHIEF EXECUTIVE**

We received a verbal report from our Head of Personnel which advised us that a recruitment exercise has been carried out for the post of Chief Executive. A politically balanced Member group led the recruitment which involved a national advert, executive search, technical assessment, stakeholder engagement, and formal interview by a Member Appointment Panel during the afternoon of 2 November 2005. The conclusions of the Member Appointment Panel were to recommend to this Special Committee, convened under part K2 of the Council Constitution, to consider offering Dr Ita O'Donovan a permanent employment contract for the post of Chief Executive.

Having considered the recommendations of the Appointment Panel we agreed to recommend to Full Council that it confirms the offer of a permanent employment contract for the post of Chief Executive to Dr Ita O'Donovan.

Accordingly Full Council is recommended to confirm the offer of a permanent employment contract for the post of Chief Executive to Dr Ita O'Donovan .

**CHARLES ADJE**

Chair of the Special Committee

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**COUNCIL****On 14 NOVEMBER 2005**Report Title: **APPOINTMENTS TO OUTSIDE BODIES**Report of: **CHIEF EXECUTIVE**Wards(s) affected: **All**Report for: **Non - key****1. Purpose**

- To advise the Council of nominations of Council representatives to fill current vacancies on outside bodies and seek approval for appointments.

**2. Recommendations**

That the appointment of Councillor Peacock to the vacancy detailed below, be approved.

The Trust			Category: Trusts
Selby Trust	3	<u>Term of Office:</u> 4 year (s)	
14/str	3 Lab.		
Granted Aid:	Yes		
<u>Representative (s) / Expiry</u>	Cllr L Santry	31/05/2009	
	Cllr Peacock	31/05/2009	
	vacant	23/09/2005	

Report Authorised by: **Chief Executive**

Contact Officer: **Ken Pryor, Democratic Services Manager (Council)**  
Tel: 0208 489 2915

**3. Executive Summary**

3.1 Changes to appointments can be made at any stage during the municipal year with the changes being reported to the Council as appropriate

**4. Reasons for any change in policy or for new policy development (if applicable)**

4.1 N/A

**5. Local Government (Access to Information) Act 1985**

1. The following papers have been used in the preparation of this report and can be inspected at the Civic Centre, High Road Wood Green, London, N22 8LE by contacting Ken Pryor on 020 8489 2915.

Information supplied by the Party Groups.

**6. Background**

The changes above have been notified to the Chief Executive by the Labour Group since the last Council meeting.

## Item 12

**COUNCIL QUESTIONS – 14 NOVEMBER 2005:****ORAL QUESTIONS****Oral Question 1 – To the Executive Member for Enterprise and Regeneration from Cllr Hoban**

Please confirm the current status of the Bernie Grant Arts Centre project, with specific reference to (a) the project development timetable and anticipated date of completion (b) the current capital funding status including any variation to the business plan originally approved by the council.

**Oral Question 2 - To the Executive Member for Environment and Conservation from Cllr Bevan**

Will the Executive Member for Environment and Conservation report on the *Better Haringey* event held on 2 November?

**Oral Question 3 - To the Leader of the Council from Cllr Williams**

If he will update members on what he believes to be the likely rate of Council Tax in the next financial year.

**Oral Question 4 - To the Leader of the Council from Cllr Bull**

Does the Leader, as Executive Member for Equalities, agree with me that the Civil Partnership Act which comes into force this December, is something that should be unreservedly welcomed as another example of recognising diversity as the key to creating community cohesion?

**Oral Question 5 - To the Executive Member for Enterprise and Regeneration from Cllr Winskill**

What are the procedures for auditing the accounts of The Bridge NDC?

**Oral Question 6 - To the Executive Member for Environment and Conservation from Cllr Gmmh Rahman Khan:**

Will the Executive Member for Environment and Conservation report on the preparations underway to ensure the borough's roads are safe this winter?

**Oral Question 7 - To the Chair of the Alexandra Palace and Park Board from Cllr Hare**

If she will make a statement about the trading accounts for the Palace?

**Oral Question 8 - To the Executive Member for Health and Social Services from Cllr Harris**

Will the Executive Member for Social Services outline the work which is being done to increase benefit take-up in Haringey?

**Oral Question 9 - To the Executive Member for Crime and Community Safety from Cllr Aitken**

To state police numbers in Haringey for the current year.

**Oral Question 10 - To the Executive Member for Housing from Cllr Santry**

Will the Executive Member for Housing outline the work which is being done to improve housing estates across the borough?

## **WRITTEN QUESTIONS**

### **Written Question 1 - To the Executive Member for Environment and Conservation from Cllr Bloch**

What advice he has received from their structural engineers about placing the skatepark on the hard surface in Priory Park (b) whether planning permission for this skate park is required (c) whether Thames Water have been consulted (d) what were the results of the consultation.

#### **Answer**

- a. The structural engineer appointed to the project has advised on potential locations on the tarmac area where the skatepark might be located and on the need for supplementary works to provide additional loading capacity depending on the final location identified
- b. It is not possible at this stage to clarify whether or not planning permission will be required for the skatepark. This is because no detailed designs have as yet been produced. When designs are produced, advice will be sought from Development Control on the requirement for planning permission.
- c. Farrer Huxley Associates (Landscape Architects) undertook preliminary consultation with Thames Water between February and March 2005, however no conclusive feedback was received from Thames Water.
- d. As a result of the lack of feedback from Thames Water, the Structural Engineer was subsequently appointed to ensure the structural integrity of the design. The engineer continues to seek a dialogue with Thames. Clearly we need to obtain a response. This is an issue that we will resolve with Thames Water in taking the project forward.

### **Written Question 2 - To the Executive Member for Children and Young People from Cllr Hoban**

Could the Lead member for the Children's Service please provide a breakdown of the following numbers for each special school in Haringey for the period 2001-02, 2002-03, 2003-04, 2004-05:

- a) the number of children on the school roll for each school
- b) the number of children referred by the school to social services
- c) the number of children referred subject to an initial assessment
- d) the number of children referred subject to strategy meetings
- e) the number of children referred subject to S17 Child in Need Assessment
- f) the number of children referred leading to S47 inquiry
- g) the number of children referred placed on register

#### **Answer**

**Please note that throughout this document, reference is made to Social Services. This is the terminology of the statutory guidance. In practice,**

**this refers to the social care responsibilities that are now delivered by the Children and Families branch within the Children's Service.**

1. These questions relate to the number of children placed in special schools and the relationship with Section 17 Child in Need Assessment Procedures and Section 47 procedures.
2. It is not possible to answer these questions in the format that they have been asked, as this data is not held according to the child's school. Furthermore, if it were possible to provide the answers to these questions, without proper contextual explanation, it is likely that this could provide a misleading picture of the number of children with disabilities who are known to Social Services. This would be of great concern as all available research indicates that children with disabilities are more at risk of suffering harm than children who do not have disabilities and are less likely to receive interventions that prevent this from occurring.
3. If the number of children on the roll of special schools were analysed, it would show that the Children and Families department (Social Services) know a high proportion of these families. We need to bear in mind that a number of these children are placed by other local authorities who would come under the jurisdiction of that authority, rather than Haringey's social care responsibility. The data would also show that a high proportion has been provided with a Child in Need (Section 17) assessment. It is important to clarify why this is the case. The Framework of Assessment of Children in Need and their Families (Department of Health [DoH] 2002) sets out the definition and circumstances for such an assessment.

- **Children in need (Section 17)**

'Children are defined as 'those whose vulnerability is such that they are unlikely to reach or maintain a satisfactory level of health and development, or their health and development will be impaired, without the provision of services'

'The criteria for defining children in need include disabled children. Disabled children are entitled to this assessment.'

It is therefore logical that a very high proportion, if not all, children with disabilities will have received a Section 17 assessment, not because they have been referred by the school but because they are statutorily entitled to this, in order to ensure that their needs are met.

Some children placed in special schools may have a special educational need rather than a recognised disability. Legislation does not distinguish between disability and special educational needs. Local Education Authorities (now Children's Service Authorities) have a duty to identify and make a statutory assessment of those children who have special educational needs and who probably require a statement of their Special Educational Need. If a statutory assessment is undertaken, the Local Authority must seek parental, medical,



educational and social services' advice. At the same time, a decision may be made that the child or family would benefit from an assessment or the provision of services.

4. The questions also refer to the numbers of children from special schools who have been the subject of strategy discussions. It is not possible to provide a numerical response to these questions as the data is not held according to school referrals. It should also be noted that where schools do refer, there are many reasons for this, including allegations against professional or others working with the child. The local authority has done extensive work with all schools to ensure that they understand their responsibilities in relation to sharing concerns that relate to the safeguarding of all children. It may be helpful to set out the process that must then be used to respond to these concerns. The Framework of Assessment (DOH) and Working Together To Safeguard Children (DOH 1999) provide the statutory guidance:

- **Strategy Discussions**

5. Social Services departments (now Children's Service) have responsibilities towards all children whose health or development may be impaired without the provision of support or services, or who are disabled (described by the 1989 Children Act as 'in need').

Any concerns that a child may be suffering or is at risk of suffering significant harm, they should always refer their concerns to the local authority social services department. It is the responsibility of the social services department (Children's Service) to clarify the nature of these concerns with the referrer.

The Children's Service must decide, within 24 hours, what the next course of action should be. This initial assessment must decide whether these concerns justify further enquiries, assessment and/or intervention.

'At any stage, should there be suspicions or allegations about child maltreatment and concern that a child may be or is likely to suffer significant harm, there must be strategy discussions and inter-agency action in accordance with the guidance.

A key part of the assessment will be to establish whether there is reasonable cause to suspect that the child is suffering or likely to suffer significant harm.' (FAS) There is no legal definition of reasonable and this relies upon professional judgement and experience.

Whenever there may be reasonable cause to suspect that a child is suffering, or is likely to suffer significant harm, there should be a strategy discussion. The strategy discussion should be used to:

- Share information;

- Decide whether section 47 inquiries should be initiated or continued;
- Plan how enquiries should be handled;
- Agree what action if any is needed to safeguard the child and to provide interim services and support;
- Determine what information about the discussion should be shared with the family. (WT)

Where there is any doubt about a child's welfare a strategy discussion will be held in order to draw together the views of a wider group of professionals. The decision as to whether to proceed with a statutory assessment is always taken with extreme care and in some cases the judgement about whether a statutory assessment is required is very difficult to make. It calls upon professional judgement where any margin of error can have major consequences for a child.

6. The questions also refer to the number of children from special schools that have been the subject of section 47 investigations. Again, the data is not held by school. There are a number of reasons why these children have been the subjected to these inquiries, including allegations against professionals or others working with the child.

Working Together (DOH) is clear about how the broader procedures should be applied to disabled children:

- **Section 47 investigations and disabled children**

7. The Working Together guidance is very clear on how decisions should be reached in relations to concerns about disabled children:

‘Safeguards for disabled children are the same as for non-disabled children. Where there are concerns about the welfare of a disabled child, they should be acted upon, in the same way as for any other child. The same thresholds for action apply’.

8. The current number of disabled children on the Child Protection Register (CPR) is 5. This is much lower than the total number of children with disabilities who are known to Children and Families (Social Services). It is important to consider what the purpose of the CPR is:

‘The principle purpose of the register is to make agencies and professionals aware of those children who are judged to be at continuing risk of significant harm and in need of active safeguarding’. (DOH).

Most children who receive an assessment or services will not be placed on the CPR.

**Written Question 3 - To the Executive Member for Environment and Conservation from Cllr Hare**

When is the reuse and recycle centre due to be built in Hornsey?

**Answer**

The construction of the Reuse & Recycling Centre on Hornsey High Street N8 is complete and it is now open for use at weekends via the rear access from Campsbourne Road. Work on the main access road from Hornsey High Street has been delayed as initial site work revealed the need for Electricite de France (EDF) to move a transformer. These works are due to be completed in early December and the site will then be open fully.

**Written Question 4 - To the Executive Member for Housing from Cllr Featherstone**

How much has LBH spend on temporary accommodation in each of the last three years?

**Answer**

Expenditure on the provision of Temporary Accommodation in the last 3 years by LBH has been as follows:-

	Self Contained Annexes £'000	PSLs £'000	Income £'000	Total(Net) £'000
2002/03	12,443	9,422	(25,756)	(3,891)
2003/04	12,107	14,365	(33,908)	(7,436)
2004/05	10,896	19,916	(42,373)	(11,561)

The costs above include only payments to suppliers and the rental income receivable from these units.

**Written Question 5 - To the Executive Member for Housing from Cllr Davies:**

What is the definition of a roof terrace?

**Answer**

A roof terrace is an external usable space, which, unlike an overhanging balcony, is formed on the flat roof structure of the dwelling below. Examples in our own stock include Tangemere on Broadwater Farm, Gaven House N17 and Cavendish Road Flats N4.

**Written Question 6 - To the Leader of the Council from Cllr Williams**

Given public statements made on his behalf in response to media criticisms of the Council's decision-making in relation to the HBDA grant issue saying that he "has taken no part in considering the issue, let alone any decision on it," will the Leader of the Council confirm that he did not, at any time, in writing or

verbally, and outside of the Council's formal decision-making procedures, attempt to influence Council decision-making in favour of the HBDA funding request while he was a board member of HBDA.

**Answer**

I refer Councillor Williams to my statements released on this issue in the past.

**Written Question 7 - To the Executive Member for Environment and Conservation from Cllr Aitken**

How much does it cost to front load the improvements to Park Road Pool and keep the pool open during its renovation?

**Answer**

The improvements at Park Road Swimming Pool will cost around £1.8M. Whilst there is some disruption to service, the facility remains open during the renovation programme. There may be a short term reduction in income, of approximately £75K, but this will be largely recovered in the last quarter of 2005/6 when the new Health and Fitness facilities are opened.

**Written Question 8 - To the Executive Member for Children and Young People from Cllr Engert**

Please would he detail a, the cost involved in implementing the Government's new healthy school meals programme by September 2006 including new kitchen equipment, training, extra staff and better quality ingredients b, How much of this cost will be met by government funding?

**Answer**

a. It is not anticipated that the new programme will result in a substantial increase in operating costs.

The Catering Department within the Children's Service has already undertaken much of the work required by the programme. School meals currently meet the nutritional standards set and the menus are developed in conjunction with the Primary Care Trust dietician who supervises the nutritional content of the meals provided.

The staff team within the service is well qualified and a continuing training programme is in place.

Over the last few years less and less pre-processed food has been used within the menu offered. The increased cooking time has required additional staff hours but no additional staff. The costs of this additional work have been maintained within the current budget limit and have not been passed on to parents.

There is an existing programme of ongoing improvement to the kitchen facilities within our schools. The additional funds allocated both directly to schools and to the Children's Service will allow an acceleration of this improvement programme.

The additional funding from the DfES allocated to schools on a per head basis will allow the schools to develop their own programmes to encourage a greater take up of school meals and promote healthier eating for all pupils and in some cases their families.

b. The grant for Haringey's Children's Service from the DfES to the LEA to fund these developments is £137,994. The LEA can chose how to allocate this money and will consult the Schools' Forum on how to do so. Additionally a further grant of £107,400 has been distributed directly to schools from the DFES, via the LEA, and has been allocated as follows:

£77,898 for Primary Schools  
£20,728 for Secondary Schools  
£4,436 for Special Schools  
£3,256 for Nurseries  
£1,124 for the Pupil Support Service.

**Written Question 9 - To the Executive Member for Environment and Conservation from Cllr Floyd**

What powers does the Council have to enforce penalties on contractors responsible for a, street sweeping, b, waste collection c, recyclable collections and please give details of penalties imposed on contactors for each of the last 3 years.

**Answer**

Fines are not usually necessary, as Accord have only failed to respond to two Rectification Notices in the last two years.

Street sweeping and refuse collection services are provided under the Integrated Waste Management and Transport Contract, by Haringey Accord Ltd. The contract has a performance monitoring clause linked to performance targets and other contractual requirements. If contract standards are not met the Council, depending on the severity of the failure, will issue a Rectification Notice or a Warning Notice. In both cases the contractor must produce and implement a plan to remedy the unsatisfactory performance. For a Rectification Notice the Council may make a discretionary strategic (financial) deduction, however for a Warning Notice the Council will make a discretionary strategic (financial) deduction. In addition the Council can try to invoke a clause to take on additional monitoring staff to monitor the contract and charge the cost of doing so to the contractor. This can only happen in relation to, and within 6 months of, the issue of a Rectification Notice. The contractor can challenge this.

Two Rectification Notices have been issued during the term of the current contract. One was issued on street sweeping resulting in a strategic deduction in June 2003. This related to performance on zone 2/3 housing and non-housing land. The other, issued on refuse collection in June 2005, related to unsatisfactory performance in returning wheelie bins to residents' properties.

Both Haringey Accord Ltd and Recycling Works Services provide recycling collection services. Any performance issues are once again raised at liaison meetings with the respective contractor. If any issues cannot be resolved at this level they are escalated to the next Partnership Board meeting. If matters are still not resolved satisfactorily then the contract has a Dispute Resolution clause. However, we have not had to invoke the dispute resolution clause at any time in the last three years.

**Written Question 10 - To the Executive Member for Environment and Conservation from Cllr Oatway**

Please could the Lead Member for Environment please confirm, with respect to the humps in the Dukes Avenue area, Alexandra ward, please confirm:

- a) Are officers checking each road is properly completed, with ramps evenly set at 1:10?

**Answer**

Officers are involved in setting out positions of ramps and checking on completion with a 1:10 ramp requirement. There is minor tolerance for material composition, compaction and site topography.

- b) Does the Council have a standard detail for 1:10 flat top humps and will this be adopted for all future work where this type of hump is to be used?

**Answer**

There is a standard detail for 1:10 ramps. This may not be adopted in all cases as we need to ensure road humps address local circumstances for example bus routes, site configuration, and emergency services routes, camber of the road etc. As with all traffic schemes, the Council will monitor its effectiveness of the measures implemented prior to deciding if amendments are required. In this instance it was acknowledged that the gradient of 1:8 resulted in concerns amongst cyclists and therefore it was agreed to amend the gradient.

- c) Will the Council consult residents in the whole area affected before proceeding with any future road hump schemes?

**Answer**

Yes, all proposals are the subject of consultation and any future proposals will also be the subject of consultation in affected areas. Area boundaries are agreed prior to consultation with Ward Members.

- d) Can officers give their assurance that they will obtain the written comments of their Cycling Officer and the London Cycling Campaign, before proceeding with any future road hump schemes? (generally speaking full width road humps are best avoided on cycle routes)

**Answer**

All potential traffic management schemes are discussed at an early stage at the Council's Traffic Liaison meeting that includes the Council's cycling liaison officer. During statutory consultation a letter is sent to the London Cycling Campaign for comments and a copy of the draft Traffic Management Order is also included.

- e) What was or will be the total additional financial cost to the council in being required to remodel the humps to a more acceptable 1:10 gradient?

**Answer**

There was no additional financial cost for the Council. The scheme is a TfL funded project and they will meet the costs.

**Written Question 11 - To the Executive Member for Environment and Conservation from Cllr Gilbert**

Could he please confirm, with respect to the Council's contract with Marketing Force:

- a) how many sites they have been contracted to market in each of the last 3 financial years?

**Answer**

2003/04 9      2004/05 9      2005/06 Potentially 14

- b) how many sites have been successfully marketed in each of the last 3 financial years?

**Answer**

2003/04 9      2004/05 9      2005/06 5 sold remaining 4 awaiting sponsors, 5 other sites identified to be progressed when the remaining four have been sold.

- c) how much net income has been raised through this contract?

**Answer**

2005 to date      £  
9350

2004	7,347
2003	6,612
2002	2610
Total	25,920

- d) explain whether the garden plot sited at the junction of Crescent Road and Palace Gates Road in Alexandra Ward was included in the contract and if so, why the plot has not been planted in each of the last 3 financial years?

**Answer**

The Crescent Road raised bed was first suggested as a potential site by Council officers at the very beginning of the site sponsorship scheme (end of 2002). From the outset Marketing Force indicated that they didn't believe there would be any commercial interest in the site due to various factors including the location of the bed. Although they did pursue sponsorship opportunities for many months, they eventually decided to concentrate their efforts on other sites.

There are two sites at the junction of Crescent Rd and Palace Gates Rd, one, a small open space, the other, a raised planter. Both of these sites have been successful in the Making the Difference bids.

Although the exact detail is still be discussed the general timescales would be - specification / tender - Nov/Dec 2005; appointment and on site Jan / Feb 2006; completed by mid March 2006. The raised planter will be in the first phase.

**Written Question 12 - To the Executive Member for Finance from Cllr Newton**

What control checks are made on residents claiming Council Tax exemptions and how regularly are the checks carried out?

**Answer**

Residents are reminded on an annual basis that there is a legal requirement to inform the Council if circumstances change and the exemption is no longer valid. Depending on the type of exemption an Officer will visit the property to validate the entitlement to an exemption every 6 months or if not appropriate seek clarification by letter from the owner or agent.

**Written Question 13 - To the Executive Member for Environment and Conservation from Cllr Simpson**

What fuel do the new CCTV smart cars purchased to tackle moving traffic offences use?

**Answer**

The Smart Cars are run on unleaded petrol.



**Written Question 14 - To the Executive Member for Finance from Cllr Beacham**

**Answer**

How much money has been written off by Haringey Council in the area of Council Tax and Housing Benefits because of 'official error' each year for the previous 5 years.

The following provide details of official errors that appear for Housing and Council Tax benefit. Please note that these figures are not just written-off but most are deemed uncollectable. Also note that from 2005/06 we can collect 100% subsidy from the DWP and therefore is no cost to the Council.

2000/01 £425,179

2001/02 £484,364

2002/03 £697,247

2003/04 £818,125

2004/05 £530,126

**Written Question 15 - To the Executive Member for Crime and Community Safety from Cllr Edge:**

How many noise officers are currently employed by Haringey Council?

**Answer**

The Council employs a dedicated team of 6 Officers, plus a Team Leader to investigate noise. Of these posts one is currently vacant.

**Written Question 16 - To the Leader of the Council from Cllr Winskill**

a, What is the size of the flat screen television in his office b, how much did it cost c, how does this purchase benefit the tax payer?

**Answer**

The 42" L.C.D. in my office facilitates the play back of data and audio presentations using laptops and DVDs. The use of current technology enables Members and Officers attending meetings to receive high quality presentations. An average of 40 meetings are held each month in my office and I consider the 'one-off' costs of £2,270 to be perfectly reasonable as this enables myself and others to be fully-informed on issues that we are considering on behalf of residents in the borough.

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Chair:  
Councillor Charles Adje

Deputy Chair:  
Councillor Harry Lister

## INTRODUCTION

- 1.1 This report covers matters considered by the Executive at our meeting on 20 September 2005. For ease of reference the Report is divided into the Executive portfolios.
- 1.2 We trust that this Report will be helpful to Members in their representative role and facilitate a fruitful dialogue between the Executive and all groups of Councillors. These reports are a welcome opportunity for the Executive on a regular basis to present the priorities and achievements of the Executive to Council colleagues for consideration and comment. The Executive values and encourages the input of fellow members.

## ITEMS OF REPORT

### Health and Social Services

#### 2. EXECUTIVE RESPONSE TO THE SCRUTINY REVIEW OF BENEFIT TAKE UP

- 2.1 We considered a report which advised us of the findings of the Scrutiny Review of Benefit Take Up and proposed a response to the Review's recommendations as well as providing us with the opportunity to encourage benefit take-up as part of an anti-poverty strategy to deal with social exclusion. The implementation of the Review's recommendations would further ensure that the Council was working towards its objective of creating opportunities for the less well off and would require the nomination of an Executive Member lead as well as an officer lead at corporate level to deliver the strategy.
- 2.2 We noted that the Review had found that much good work was being undertaken within the Borough to promote benefit take up and that there was a strong commitment amongst partner agencies to improve services and develop closer working arrangements. It had also found that more could be done to improve benefit take up rates but that this was hampered by a lack of strategic direction and co-ordination. We also noted that a targeted advertising campaign directed at encouraging the take up of benefits was to be made in early 2006.
- 2.3 We placed on record our thanks to the Scrutiny Panel for the review and approved the detailed responses to the fourteen recommendations they had made. We also approved the commissioning of an anti-poverty strategy that focussed on benefit take up and income maximisation. We report, for information, that we also agreed that the Executive Member for Health and Social Services and the Director of Social Services be given the strategic lead on benefit take up and related anti-poverty work for the Council.

#### 3. CHOOSING HEALTH – MAKING HEALTHY CHOICES EASIER

- 3.1 We noted that the Government's White Paper *Choosing Health* represented a significant shift in the culture of the role of public health in statutory services. The Government was promoting a new approach to the health of the public and there were clear expectations

about the role of local government in helping to deliver the change. There would be a need for local authorities to demonstrate across their many departments that there was a genuine joined-up approach with the NHS, voluntary and independent sector to deliver the requirements laid out in the White Paper. We also noted that the strategic advocated in the White Paper linked well with the Local Strategic Partnership, the performance of which had recently been favourably assessed and reviewed by the Government Office for London.

- 3.3 We agreed that the Director of Social Services in consultation with the Executive Member for Health and Social Services produce an action plan to successfully implement the *Choosing Health* agenda and that any Member wishing to make comments should submit them to the Director. We also agreed that all major Council strategies should reflect the *Choosing Health* agenda and resources should be directed to implement these priorities.

## **Organisational Development and Performance**

### **4. THE HOME COMPUTING INITIATIVE (HCI) SCHEME**

- 4.1 The Home Computing Initiative (HCI) related to the Government's 1999 Finance legislation which allowed employers to implement a tax-exempt loan scheme for computer equipment for their employees and families to use at home. The Government was promoting the HCI to actively encourage home personal computer ownership and internet access in pursuit of its own 2008 Digital Home aspiration in order to stimulate IT literacy as the third basic life skill (the other two being reading and writing).
- 4.2 The HCI had been welcomed and endorsed by organisations such as the Trades Union Congress (TUC) and the Confederation of British Industry (CBI). Employers could use the scheme to deliver additional benefits to their employees. The scheme was at least cost neutral for the employer and facilitated substantial cost savings to employees of as much as 50% of retail prices.
- 4.3 We report that we agreed to the Council's participation in the aggregated HCI scheme in collaboration with other London Connects member organizations for implementation within the Council by December 2005. We also agreed that authority to represent the Council in the planning of the HCI scheme in collaboration with other London Connects member organizations and to make the decisions required to implement the HCI scheme across London should be delegated to the Assistant Chief Executive (Access).

### **5. INDEMNITIES FOR MEMBERS OF THE COUNCIL**

- 5.1 This matter was the subject of a report to the Council by the General Purposes Committee on 18 July 2005 at which meeting it was resolved to provide an indemnity for officers and Members. We were advised that for legal reasons it was recommended that we should also agree the resolution and we report, for information, that we have done so.

**Leader**

**6. WEB-CASTING OF EXECUTIVE AND OTHER COUNCIL MEETINGS**

- 6.1 This matter was the subject of a report to the Council by the General Purposes Committee on 3 October 2005 at which time the web-casting of non-executive bodies was agreed as was a provisional Protocol to regulate it. We have now considered a similar report and we have agreed to the web-casting of the Executive and its subordinate bodies and to the adoption of the Protocol on web-casting.

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Chair:  
Councillor Charles Adje

Deputy Chair:  
Councillor Harry Lister

## **INTRODUCTION**

- 1.1 This report covers matters considered by the Executive at our meeting on 4 October 2005. For ease of reference the Report is divided into the Executive portfolios.
- 1.2 We trust that this Report will be helpful to Members in their representative role and facilitate a fruitful dialogue between the Executive and all groups of Councillors. These reports are a welcome opportunity for the Executive on a regular basis to present the priorities and achievements of the Executive to Council colleagues for consideration and comment. The Executive values and encourages the input of fellow members.

## **ITEMS OF REPORT**

### **Health and Social Services**

#### **2. COMMUNITY CARE STRATEGY**

- 2.1 In October 2004 we agreed, in principle and subject to due process, to the disposal of Cooperscroft Residential Home with vacant possession. Our decision was informed by the market conditions which had prevailed earlier in 2004. During consultation undertaken with residents and relatives a view was expressed that if the Council did not wish to continue to directly manage the home that the option of selling it as a going concern be considered further. We have now considered a report which recommended that a marketing exercise be carried out with a view to disposal in this manner. We were informed that should a disposal on this basis take place there would be implications for the capital programme.
- 2.2 We also received a deputation from the Friends of Cooperscroft who sought assurances from us in connection with a number of concerns which they felt about the proposed marketing of the Home. In this respect we were advised that the tender process to be followed in connection with the marketing of the Home would involve, amongst other things, bids being scrutinised to ensure that they provided for a satisfactory standard of care and bidders being required to make a long term commitment to the provision of care. The numbers of staff to be transferred and the related TUPE arrangements would be the subject of further discussions.
- 2.3 We agreed, in principle to the marketing of Cooperscroft as a going concern and asked that a further report be submitted to us detailing the result of the marketing exercise. We also noted the consequential changes to the Council's capital programme.

### **Environment and Conservation**

#### **3. DRAFT NORTH LONDON SUB-REGIONAL DEVELOPMENT FRAMEWORK**

- 3.1 We considered a report which advised us that the draft Sub-Regional Framework (SRDF) had been published in July 2005 for consultation and that the consultation period ended on 28 October 2005. The SRDF would provide non-statutory guidance on the implementation of London Plan policies that affected North London. While it was not a 'mini London Plan' and did not seek to supersede or change the London Plan's policies it did identify policy areas that might need to be considered in the first review of the London Plan and in the Borough's new Local Development Frameworks. The report summarised the key issues for Haringey contained within the draft SRDF and presented suggested responses to the issues for submission to the Mayor of London.
- 3.2 We noted that by accepting the London Plan employment projection the SRDF envisaged that Haringey would not be able to provide sufficient employment opportunities for its growing population and that the Borough would have to increasingly rely on other parts of London to provide job opportunities for its residents which would increase levels of commuting to other parts of London. The implication was that North London's identity would develop as a residential dormitory, rather than as a strategic hub or gateway.
- 3.3 We considered that the relationship between employment, housing and transport needed to be re-assessed to ensure a sustainable balance between future population and economic growth. In endorsing the responses suggested in the report we agreed that we would wish to discuss these points further at a Leader's Conference on Sustainable Communities.

#### **4. HIGHGATE HIGH STREET COMPULSORY PARKING ONE EXTENSION – REPORT OF STATUTORY CONSULTATION**

- 4.1 Following our approval in January 2004 the Highgate High Street CPZ was introduced in March 2004. At the time of our approval we further agreed that the CPZ would be reviewed 6 months post implementation. A review of the zone was carried out in December 2004 (inner roads) and January 2005 (outer roads) which indicated that 74% of respondents from roads on the periphery of the CPZ were in support of being included in an extended zone. In view of the feedback received during the review and the imminent introduction of the Highgate Station CPZ, we subsequently agreed to proceed to statutory consultation for an extension to the Zone.
- 4.2 We considered a report which advised us of the feed back from all interested parties during the statutory consultation process for extending the CPZ in the roads surrounding the Highgate High Street Compulsory Parking Zone (CPZ). The report demonstrated that the statutory requirements for making Traffic Management Orders (TMO's) for CPZ's had been satisfied. As a result the report recommended that the necessary TMO's be formalised for the extension of the Highgate High Street CPZ in roads specified in the report.
- 4.3 In response to questions raised at our meeting we noted that the issue of shared use of bays by residents and businesses could be looked at, that the current proposals were for the introduction of parking controls operational for two hours only between 10 a.m. and noon on Monday to Fridays and that once approval had been granted the Council would seek to formalise the necessary Traffic Management Orders for the extension of the existing Zone.



- 4.4 We report that we noted the feedback of the Statutory Consultation process and in particular, the objections received. We agreed the reasons for providing parking controls as outlined in the report and approved the extension of the Highgate High Street Compulsory Parking Zone (CPZ) for the 2-hours, 10am to noon, on Monday to Friday recommended. We authorised Council officers to make the Traffic Management Order (TMO) and take all the steps necessary for the introduction of a CPZ in the proposed area and, subject to discussions with Camden Council who were the authority for residents on the south side of Hampstead Lane, we also granted approval to the provision of parking bays in Hampstead Lane in conjunction with a review for the existing seasonal waiting restrictions.
- 4.5 Further approvals were granted to the introduction of parking bays along Southwood Lane instead of proposed waiting restrictions where appropriate and to the inclusion of Nos. 87-109 Southwood Lane, including 1-8 Cholmeley Court, in the Highgate Station CPZ. We also agreed that residents should be informed of the Council's decision and works programme by means of a letter delivered to all properties within the consultation area.

## **5. DEVELOPING PROVISION FOR SKATEBOARDING**

- 5.1 We considered a report which advised us that the Environment Scrutiny Panel in November 2004 had considered an initiative to develop skateboarding and other wheeled activity. A number of resolutions had been agreed including how a facility in the west of the Borough could be developed and funded. Priory Park had been identified as the preferred site.
- 5.2 The Haringey Community Strategy, through its Environmental theme, had identified the development of improved provision for children and young people as a priority for the Haringey Strategic Partnership, while declining levels of physical activity amongst the general population had been identified by Government's Chief Medical Officer as a problem of growing significance with serious consequences for both individual health and for healthcare expenditure. Advice issued by the Chief Medical Officer was for children and young people to exercise for at least 60 minutes per day undertaking physical activity at a moderate intensity level. 16% of 2-15 year olds were now classified as obese.
- 5.3 The Council's draft Sport and Physical Activity Strategy sought to enable more local residents to participate in physical activity on a regular basis and levels of participation would form part of the measurable indicators contributing towards the CPA score for cultural service provision. Within Haringey, it had become evident from the number of young people participating in skateboarding that there was significant local demand for this activity. However, a recent consultation exercise has demonstrated that any proposals approved by the Council to develop permanent provision would be opposed by a significant number of the surrounding local communities.
- 5.4 In addition to the report we also received two deputations in connection with the proposals. The first, the 'Somewhere2Skate' group addressed our meeting and spoke about the benefits of having a skate park in their local area, specifically Priory Park. The second deputation, the Friends of Priory Park group also addressed our meeting and spoke about the main points of their representations which were as follows -

- They welcomed the decision not to proceed with plans for converting part of the bowling club green to a skate park
- They wished to register a number of concerns including noise, safety of children, security at night, safety of other park users
- They wished to make suggestions as to alternative sites including the area at the front of St. Mary's School
- They supported proposals for a skate park in principle but not in Priory Park

- 5.5 We noted that following a taster skateboarding exercise in the summer of 2004 discussions had taken place in April 2005 with members of the Friends of Priory Park about options for the location of a skate park within Priory Park. We also noted that following that meeting and the publication in the local press of articles both in favour and against skate boarding, surveys had been undertaken both by the Friends group and local young people with conflicting findings.
- 5.6 We were advised of the consultation exercise that had then been carried out by the Council, the major findings of which were reported to us, that Priory Park would be the venue which would attract the greatest use and that there was general support for the proposed new provision. We were also advised that the Council's Anti-Social Behaviour Unit would support a development at Priory Park as this would alleviate the current usage of Hornsey Town Hall. Concern was expressed at our meeting that the consultation process appeared to have tapered off and that levels of concern felt by residents living within the near vicinity of Priory Park about the proposal remained high. In particular disquiet was voiced about safety and security issues especially at night as well as about the adequacy of first aid arrangements and the potential for noise problems.
- 5.7 Having considered the key issues and analysis arising from the consultation and the representations made to us earlier by the two deputations both for and against the proposals we report that we granted approval in principle to the development of a new skateboarding facility in Priory Park on the site of the basketball area incorporating the management measures outlined in the officer report. In addition we agreed that the facility be reviewed after twelve months operation and a report back be made to us including on
- The views of local residents
  - Safety/security issues particularly the locking of parks gates
  - First aid arrangements
- 5.8 We also agreed that, in conjunction with the Finsbury Park Partnership, both Islington Council and Hackney Council should be approached in order to ascertain the extent of support for a jointly funded facility in Finsbury Park and that, in the short term and pending the development of a new facility in Priory Park, measures be investigated to safeguard the front of the Hornsey Town Hall from damage by skate boarders.

## Housing

### 6. FRAMEWORK FOR ESTABLISHING THE HARINGEY ARMS LENGTH MANAGEMENT ORGANISATION (ALMO) (APPROVAL OF FUNCTIONS)

- 6.1 The proposal to establish an arms length management organisation (ALMO) for the whole of Haringey's Council housing stock, subject to a positive ballot of tenants, was the key recommendation of the resident-led Options Appraisal Steering Group, which reported in November 2004. The Council endorsed the proposal in January 2005 and it received the backing of a majority of tenants in the ballot held in March/April 2005. The key purpose of setting up the ALMO was to obtain ALMO funding (initially estimated to be in the region of £128 million) to enable the Council to meet its duty to achieve the Decent Homes Standard for all of its housing stock by December 2010. To achieve this end the Council would need to improve on service delivery to achieve a 2 star service.
- 6.2 We considered the second in a series of reports on the framework for establishing the ALMO which also set out the decision making timetable for the ALMO bid for funding and the Section 27 application. The report sought our approval to changes to the management of Supported Housing and recommended the separation of the housing management and the support functions in Supported Housing as well as the transfer of the housing management functions and appropriate staffing resources to the Housing Service. The report also detailed how the Anti-Social Behaviour Team (ASBAT) operated and considered the advantages both of the ASBAT continuing to operate within the Council and within the ALMO.
- 6.3 We report that we approved the separation of the Housing Management and the Support functions in Supported Housing as recommended as well as the transfer of the Housing Management functions and appropriate staffing resources into the Housing Service. We also approved the delegation of the decision on the detailed staffing structure to the Directors of Housing and Social Services in consultation with the Executive Members for Housing and Health and Social Services.
- 6.4 We agreed that the Anti-Social Behaviour Team should be retained by the Council and we asked for a further report to facilitate our decision on the location of the function within the Council structure. We also agreed to the top tier structure proposed for the ALMO as outlined in the report and to the delegation to the Director of Housing in consultation with the Executive Member for Housing of the decision on the detailed structure. We noted the critical path for key decisions in implementing the ALMO as detailed in the report.

## CHILDREN AND YOUNG PEOPLE

### 7. GREEN PAPER "YOUTH MATTERS"

- 7.1 We considered a report on the Youth Green Paper which had been issued on 18 July with a response date for the consultation of 4 November 2005. We noted that this paper had far reaching consequences for the future of the Connexions Service and the Youth Service. It sought to consult stakeholders on the future of these services and introduce a new combined "Youth Support Service" offering information, advice, guidance and support for all young people aged 13 to 19. The proposals also set out new standards of delivery

for services to all young people and in particular for those young people deemed to be at the edge of society, and at risk of social and economic exclusion.

- 7.2 The Green Paper included a number of new funding arrangements for youth services and an important change to the way such services were commissioned. For the first time the Government had set out the provision of information, advice, guidance and support for young people as a “duty” of local authorities. This paper outlined the major details of the proposed changes to policy for the provision of Youth Services it also explained the proposed consultation process to provide an informed response by the 4 November deadline. The report contained an executive summary of the Green Paper together with an outline of the initial findings of the preliminary consultation.
- 7.3 The Green Paper heralded a new focus on services for young people and addressed many of the issues raised by local authorities concerning the co-ordination and management of the provision of activities to offer the information, advice, guidance and support that young people required. We noted from the detail of this report that Haringey’s Youth Service and the arrangements already in place for this provision within the North London Connexions Partnership placed the Borough ahead of most partnerships. These factors coupled with the Children’s Service drive to involve more stakeholders including children, young people and parents within the evaluation of services and the future planning they required, put Haringey in a strong position to lead the country in the preparation of a new Youth Support Service.
- 7.4 We also noted that Members had already been involved within the deliberations for the future of these services and that the Member’s Working Group on Youth led on these changes and in the response to the Green Paper. The Youth Service had been and continued to co-ordinate the consultation arrangements which were gathering information and comment to feed back to the Department for Education and Skills.
- 7.5 We report that we agreed to the continuation of the consultation process as outlined and to the delegation for the responsibility of agreeing to the Council’s response to the Green Paper ‘Youth Matters’ to the Director of the Children’s Service in consultation with the Member Working Group on Youth.

## **8. DESIGN AND CONSTRUCTION OF A NEW SIXTH FORM CENTRE AT WHITE HART LANE**

- 8.1 We considered a report which advised us that the Council’s new Sixth Form Centre would be located on a site previously occupied by Middlesex University in White Hart Lane, Tottenham. The site was situated in the east of the Borough and adjacent to White Hart Lane railway station. The new sixth form centre would give 1200 students across Haringey, but mainly in the east, a world class learning facility. The new Centre was designed to be inspirational in nature and would aspire to attract both talented students and those who would not normally consider continuing their education post 16. For this reason, it would have to be seen by the young people of Haringey and the wider community as a purpose-built facility designed to maximise educational opportunities in east Haringey for the 21st century.

- 7.3 The new Centre would take into account the recommendations made by the Office for Standards in Education (Ofsted) area - wide inspection of 2002. In particular it would raise standards by:
- building upon the improvement in standards now being achieved in east Haringey secondary schools;
  - improving retention rates post 16 in the east of the borough (and reducing NEETs) by offering an exciting environment with a much broader range of academic and vocational courses than was on offer at present within the secondary school sixth forms;
  - reducing drop out rates at 17 caused by inappropriate choices post Key Stage 4, by providing a cohesive and impartial careers and pastoral advisory service from Year 9 onwards;
  - reducing the large outflow of Haringey students to other post-16 centres by offering a rich and balanced curriculum within a stimulating and modern learning environment;
  - attracting gifted and talented students who would drive up standards and levels of attainment for all students;
  - providing a rewarding environment for students who would not normally consider education post 16 by providing access to entry level and level 1 courses;
  - promoting a twin track approach to vocational and academic qualifications with students able to switch easily between the two; and
  - acting as a community resource by being a fully extended centre.
- 7.4 We noted that the proposed start on site date for 'site set-up' was Monday 18 October 2005 in order to facilitate site security, demolition of existing buildings, site clearance and ground works prior to the award of the Stage 2 contract for the start of construction works on the 27 January 2006. A joint planning application had been submitted which comprised the Sixth Form Centre, Residential Housing and a Care Home, the latter two developments to be undertaken by Inner Circle. Discussions had taken place with Planning Officers to consider the design approach and details of the scheme. We also noted that approval of the Agreed Maximum Price (AMP) would not be made prior to receipt of planning permission and that the anticipated date for AMP was late January 2006. Purchase of the site for the 6<sup>th</sup> Form Centre had been completed on 31 August 2005.
- 7.5 We report that we approved the proposed improvement programme for 2005/6 and in so doing noted that it had two strands of work which focussed on planning for major renewal and general improvement respectively, and was informed by external standards and assessment, condition audits, surveys, and 'Friends' feedback. The total programme spend was £1.77million of which 8% (£137,000) was committed to feasibility work on 4 major renewal sites, and 92% to refurbishment works across 26 sites.
- 7.6 Having noted the tender process development we report that we resolved to award the contract for the design and construction of the new 6<sup>th</sup> Form Centre in White Hart Lane be awarded to Willmott Dixon subject to:
- The Director of the Children's Service and the Director of Finance in consultation with the Executive Member for Children and Young People and the Leader of the Council, finalising the details of the contract;

- Construction costs not exceeding £22,490,000 (including Contractor design fees) within the approved budget for the scheme of £28,570,000 (including professional fees not novated, fixed furniture and equipment and information technology).

Chair:  
Councillor Charles Adje

Deputy Chair:  
Councillor Harry Lister

## **INTRODUCTION**

- 1.1 This report covers a matter considered by the Executive at our meeting on 1 November 2005 which required the invocation of the Special Urgency arrangements set out in Section 12 of Part D2 of the Constitution.
- 1.2 It is a requirement of the Constitution (Section 18(e) of Part I4) that when decisions are taken as a matter of urgency they must be reported to the next available meeting of the Council, together with the reasons for urgency.

## **ITEM OF REPORT**

### **Children and Young People**

#### **2. CONTRACTS WITH PROSPECTS SERVICES LTD. AND CAREERS ENTERPRISE (FUTURES) LTD TO PROVIDE CONNEXIONS NORTH LONDON SERVICES**

- 2.1 In January 2005 we gave approval for the Council to enter into a consortium agreement with other Connexions North London partner bodies in order to facilitate a more efficient contractual arrangement and use of resources in the running of the Connexions Service in North London. Under the new arrangement Haringey became the contracting body for the Connexions North London Consortium. This allowed Haringey to recoup VAT amounting to £1,200,000 per year which made more funding available for the delivery of Connexions services.
- 2.2 In February 2005 our Procurement Committee approved the transfer to Haringey from Connexions North London Partnership Ltd, a partner in the Consortium, of the service provision arrangements then in place with Prospects and Futures. These arrangements were due to end on 31 March 2005. Under the new Consortium arrangements, the Consortium Board recommended the continuation of service provision by Prospects and Futures for a further year to 31 March 2006 on slightly altered terms. These contracts for £4,200,000 and £1,255,000 respectively had to be placed by Haringey.
- 2.3 The matter became urgent because the placing of the new contracts was delayed because of the need to first have the new Connexions contracting arrangements under the Consortium structure approved by all the Consortium partners particularly the 3 North London Boroughs of Barnet, Enfield and Waltham Forest. This process proved to be very time consuming and it was urgent that Haringey placed the contracts so that the VAT might be recouped and the depletion of the funding available for the Connexions service avoided.
- 2.4 We noted that with the consent of the Chair of the Overview and Scrutiny Committee the Special Urgency procedure was invoked and the Leader agreed to the waiver of Contract Standing Order 6.4 (Requirement to Tender) as allowed under Contract Standing Order 7 with respect to the award of contracts with the existing providers for Connexions North London services.

- 2.5 We also noted that the Consortium had recommended that after March 2006 the service contracts should be re-tendered. This would be done under the Council's normal committee process and would not require the urgent action required in this situation.



**REPORT OF THE GENERAL  
PURPOSES COMMITTEE No.02/2005-06**

Page 1

**COUNCIL 14 NOVEMBER 2005**

Chair:  
Councillor Reg Rice

Deputy Chair:  
Councillor Jean Brown

**INTRODUCTION**

- 1.1 This report covers two matters considered by the General Purposes Committee at our meeting on 24 October 2005. Both these reports resulted in recommendations from the Committee to full Council to make amendments to the Council's Constitution.

**ITEMS FOR DECISION FROM THE COMMITTEE MEETING ON  
24 OCTOBER 2005**

**2. AMENDMENTS TO COUNCIL STANDING ORDERS ON  
DEPUTATIONS, PETITIONS AND OTHER MATTERS**

- 2.1 We received a report on proposed changes to the procedures for hearing deputations and petitions at full Council, Committees and other bodies. These are potentially disruptive events unless properly regulated.
- 2.2 At present there is no minimum number of persons needed to trigger the deputation procedure. We recommend that not less than 10 residents of the Borough must sign the requisition before a deputation can be received. This ensures that full Council only hears matters of concern to a significant number of residents rather than individual issues.
- 2.3 A further problem with the existing procedure is the requirement for full Council to decide at the meeting whether or not to receive a deputation. If Members decide to reject a deputation, or to refer it elsewhere, then the signatories are likely to be unhappy at having to spend time attending the meeting to no purpose. We recommend that the procedures be amended so that the Mayor can decide, in advance of the Council meeting, whether to accept or reject the deputation and whether to refer it to a more appropriate Committee, Sub-Committee or other body. Generally, a deputation would only be heard by full Council where the issue in question was already on the agenda.
- 2.4 We considered and approved tabled amendments to the proposals in the report, to the effect that (i) the relevant terms of reference would be taken into account when a deputation was referred to another body, and (ii) a deputation would not normally be received if one had already

been received on substantially the same matter within the last 6 months.

- 2.5 We asked for amendments to the proposed procedures so that the matter would be reported to full Council for noting in the event of a deputation being rejected by the Mayor.
- 2.6 We agreed that, logically, the same procedures should apply to the submission of petitions to full Council and the submission of both deputations and petitions to Committees and other Council bodies. We noted that provision was to be made to assist children and young people under 18.
- 2.7 The recommended changes would affect Council Standing Orders 11 and 37. They are set out in Appendix 1 to this report.
- 2.8 A Protocol on the webcasting of meetings was agreed by The Executive on 20 September and by full Council on 3 October 2005. We are recommending that reference be made to this Protocol in a new Council Standing Order 58. This is set out at the end of Appendix 1 to this report.
- 2.9 We also approved the report's recommendations to make several other minor corrections and clarifications to Council Standing Orders which are set out in Appendix 2 to this report.

## **WE RECOMMEND**

That Council adopt the amendments to Council Standing Orders (Procedure Rules) set out in Appendices 1 and 2 to this report and that Part E.8 of the Council's Constitution be amended accordingly.

### **3. AMENDMENTS TO THE CONSTITUTION ON DELEGATED POWERS AND URGENCY**

- 3.1 When this Committee and full Council considered the Scheme of Delegation for the Children's Service, Members agreed in principle to amend the Scheme in line with a suggestion from the Executive Member for Children and Young People. He suggested that whenever a delegated power requiring prior consultation was about to be exercised by an officer, the "consultation" should involve the officer in obtaining the signed agreement of the relevant Executive Member. In the event of disagreement between the officer and the Executive Member, the matter would have to be reported to the full Executive Meeting for decision. These changes would affect the whole of the Scheme of Delegation not merely the part relating to the Children's Service.

- 3.2 At our last meeting we considered, and now recommend to Council, the necessary text changes to the Scheme of Delegation to Officers. These are set out in Appendix 3 to this report on page 3 at paragraph 3.06.
- 3.3 We noted the concern of the Leader about securing greater accountability in relation to all exercise of delegated powers by officers. We also noted as an example of good practice the current procedure of reporting all delegated decisions made by senior Planning Officers to the next meeting of the Planning Applications Sub-Committee.
- 3.4 We approved proposals to require a report to The Executive every month, or as nearly as possible, with input from all Directorates recording the number and type of decisions already taken under officers' delegated powers. For non-executive functions, reports would be made on the same basis to the responsible Committee or Sub-Committee.
- 3.5 The report before us proposed that decisions of particular significance, for example because of local concerns or high expenditure, would be reported individually to Members with the details summarised. In addition, we recommend that such decisions be brought to the attention of full Council by a report from the relevant body.
- 3.6 The proposed text changes, incorporating our amendment, are set out in Appendix 3 to this report on page 3 at paragraph 3.05.
- 3.7 We noted that the Constitution, as it currently stands, provides for all decisions taken under urgency provisions to be reported at least quarterly to The Executive, for executive functions, and to General Purposes Committee for non-executive functions. We accepted advice that the "Access to Information Regulations" 2000/2002 require the reporting of such executive decisions to full Council with summarised particulars of each decision; not just a record of their number and type. To ensure consistency, this revised procedure would apply to non-executive decisions as well.
- 3.8 The necessary text changes are set out in Appendix 3 to this report on page 3 at paragraph 3.04.

## **WE RECOMMEND**

That Council adopt the amendments to the Scheme of Delegation to Officers set out in Appendix 3 to this report and that Part F.7 of the Council's Constitution be amended accordingly.

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**APPENDIX 1**

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**PART E.8 – COUNCIL STANDING ORDERS (PROCEDURE RULES)**

**EXTRACT RELATING TO DEPUTATIONS AND PETITIONS AT COUNCIL MEETINGS  
(starts on page 9 of the June 2005 update)**

**11. DEPUTATIONS AND PETITIONS**

**A. Deputations**

1. ~~A deputation wishing to be received at a meeting of the Council must give the Chief Executive notice in writing to be~~ *A deputation may only be received by the Council if a requisition, signed by not less than 10 residents of the Borough, is sent to the Head of Member Services. It must be received by 10.a.m. on such day as shall leave at least five clear days before the meeting (e.g. Friday for a meeting on the Monday 10 days later). The signatories of the requisition* ~~deputation~~ must also send with *it a* ~~the written notice, a~~ statement of their purpose. This must relate to a local government matter concerning the Borough.
2. The ~~Council~~ *Mayor* shall decide, *when the requisition is received,* whether or not to receive the deputation ~~or~~ *and* whether or not to refer it to an appropriate committee, sub-committee, or other body *having regard to the relevant terms of reference. A deputation will not, normally, be received if a deputation on substantially the same matter has been received by any Council body within the last 6 months.*
3. *If the Mayor decides that a deputation shall be received but shall be referred to another body, this will be announced at the next available meeting of the Council without debate. If the Mayor decides that a deputation shall not be received this will be reported to the Council for noting. Deputations will usually be referred to the appropriate decision taking body and will normally only be heard*

at full Council when the issue is already on the agenda having been referred there by the decision taking body.

4. A deputation shall not exceed six people. Only one member of the deputation may address the Council meeting but any member of the deputation may reply to questions from Council Members.
5. The total time allowed to a deputation shall normally be a maximum of five minutes to address the Council and five minutes for questions from Members, unless the meeting approves some other limit.

**B. Petitions**

1. ~~Any person(s) wishing to present a petition at a meeting of the Council must give notice in writing to the Chief Executive to be~~ A petition may only be received by the Council if it is signed by not less than 10 residents of the Borough. Written notice must be sent to the Head of Member Services and must be received by 10.a.m. on such day as shall leave at least five clear days before the meeting (e.g. Friday for a meeting on the Monday 10 days later). The petitioners must also send, with the notice, a statement of the terms of the petition. This must relate to a local government matter concerning the Borough.
2. ~~The Council~~ Mayor shall decide, when the petition is received, whether or not to receive the petition or whether or not to refer it to an appropriate committee, sub-committee, panel or other body having regard to the relevant terms of reference. A petition will not, normally, be received if a petition on substantially the same matter has been received by any Council body within the last 6 months.
3. If the Mayor decides that a petition shall be received but shall be referred to another body, this will be announced at the next available meeting of the Council without debate. If the Mayor decides that a petition shall not be received this will be reported to the Council for noting. Petitions will usually be referred to the appropriate decision taking body and will normally only be heard at full Council when the issue is already on the agenda having been referred there by the decision taking body
4. A petition shall be presented by not more than two persons who shall not address the Council but may reply to questions from

members of the Council. (The Mayor may ask the Chief Executive or his/her representative to read or summarise briefly the substance of the petition.)

**C. Children and Young Persons**

1. If necessary, in the case of a deputation or petition submitted wholly or mainly by children or young persons below 18, the Head of Member Services shall nominate an officer to assist. Paragraph A2 or B2 above, as appropriate, shall then apply.

**EXTRACT RELATING TO DEPUTATIONS AND PETITIONS AT COMMITTEE MEETINGS ETC.  
(starts on page 27 of the June 2005 update)**

**37. DEPUTATIONS AND PETITIONS**

**A. Deputations**

1. A deputation ~~wishing to~~ may only be received at a meeting of a committee, sub-committee or other body if a requisition signed by not less than 10 residents of the Borough, is sent to the Head of Member Services. It must give to be received the Head of Members and Democratic Services notice in writing leaving by 10. a.m. on such day as shall leave at least five clear days before the meeting. The ~~deputation~~ signatories of the requisition must also send with it a ~~the~~ written notice, a statement of their purpose. This must relate to a matter concerning the body's Terms of Reference.
2. The Chair of the body shall decide, when the requisition is received, whether or not to receive the deputation, ~~or~~ and whether or not to refer it to another Committee, sub committee or other body having regard to the relevant terms of reference. A deputation will not, normally, be received if a deputation on substantially the same

matter has been received by any Council body within the last 6 months.

3. A deputation shall not exceed six people. Only one member of the deputation may address the meeting but any member of the deputation may reply to questions from Members.
4. The total time allowed to a deputation shall normally be a maximum of five minutes to address the meeting and five minutes for questions from Members, unless the meeting approves some other limit.

**B. Petitions**

1. ~~Any person(s) wishing to present a petition at a meeting of A~~ petition may only be received by a committee, sub-committee or other body if it is signed by not less than 10 residents of the Borough. Written notice must be sent to ~~must give to~~ the Head of Members and Democratic Services notice in writing leaving and must be received by 10. a.m. on such day as shall leave at least five clear days before the meeting. The petitioners must also send, with the notice, a statement of the terms of the petition. This must relate to the body's Terms of Reference.
2. The Chair of the body shall decide, when the petition is received, whether or not to receive the petition or whether or not to refer it to another committee, sub-committee, or other body having regard to the relevant terms of reference. A petition will not, normally, be received if a petition on substantially the same matter has been received by any Council body within the last 6 months.
3. A petition shall be presented by not more than two persons who shall not address the meeting, but may reply to questions from members of the body. (The Chair may ask the Head of ~~Democratic Member~~ Services or his/her representative to read or summarise briefly the substance of the petition.)

**C. Children and Young Persons**

1. If necessary, in the case of a deputation or petition submitted wholly or mainly by children or young persons below 18, the Head of Member Services



shall nominate an officer to assist. Paragraph A2 or B2 above, as appropriate, shall then apply.

**EXTRACT RELATING TO WEBCASTING AT COUNCIL OR COMMITTEE MEETINGS  
(starts on page 39 of the June 2005 update)**

**58. WEBCASTING OR BROADCASTING OF MEETINGS**

The Mayor, or the Chair of any subordinate body, shall have regard to any Protocol on Webcasting in force when deciding whether to permit the filming, or any other form of recording or broadcasting, of meetings. This rule does not affect the duty to keep a permanent sound recording of hearings under the Licensing Act 2003 (Hearings) Regulations 2005 (S.I. no. 44)

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**APPENDIX 2**

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**PART E.8 – COUNCIL STANDING ORDERS – MINOR CORRECTIONS**

**8. DURATION OF THE MEETING**

**8.1. Interruption of the meeting**

Council meetings shall end at 10 p.m. on the day of the meetings, provided that the Mayor has discretion to extend the time to allow for adjournments and to complete the item then under discussion.

Before the Mayor concludes the meeting, a motion shall be put detailing the outstanding ~~minutes~~ reports of Committees not disposed of and asking that the Council adopt them without debate; all other business remaining shall fall.

**12. SUBMISSION OF RECOMMENDATIONS AND REPORTS**

.....

4. The Chair of the Standards Committee will submit a written report on the proceedings of the Committee as often as the Committee considers necessary but at least once a year at the first meeting after the annual meeting of the Council.

**14. EMERGENCY MOTIONS**

Any Member may ask the Mayor to consider the admission of an emergency motion as urgent business, provided that due notice could not reasonably have been given (in accordance with Standing Order No. ~~10.5~~ 13 above). All other Standing Order provisions relating to motions requiring notice must be complied with, including notice in writing to the Chief Executive and the names of the proposer and seconder. Notice should be given to the Chief Executive, if possible by 10am on the day of the Council meeting, and in any event before the commencement of the meeting.

**16. RULES OF DEBATE**

.....

**16.9 Alteration of motion**

- (b) A member may alter a motion which he/~~he~~ she has moved without notice with the consent of both the meeting and the seconder. The meeting's consent will be signified without discussion.

**26. SUSPENSION AND AMENDMENT OF COUNCIL PROCEDURE RULES**

**26.1 Suspension**

All of these Council Rules of Procedure except Rule 19.5 and ~~20.3~~ 20.2 may be suspended by motion on notice or without notice if at least one half of the whole number of members of the Council are present. Suspension can only be for the duration of the meeting.

**28. VOTES OF NO CONFIDENCE**

.....

- 6. For the avoidance of doubt, Rule 28.5 applies to all other bodies exercising non-executive functions including the Alexandra Palace and Park Board. Rule 28.5 shall not apply to the Chair of the Overview and Scrutiny Committee or the Chair of a Scrutiny Review Panel but Article ~~6.05~~ 16.05 shall apply. Rule 28.5 shall not apply to the Chair of the Standards Committee but Article 9.02(c) shall apply.

**35. LIMITATION ON DELEGATED POWERS**

Each Committee, Sub-Committee, or other body shall act in accordance with the Terms of Reference and Scheme of Delegation of Powers as approved by the Council (and in accordance with its own constitution) subject to the following general reservations:-

- (a) Where powers have been delegated to a Committee, Sub-Committee, or other body it shall be competent for that body to refer any matter to the next higher authority for decision by them and the Head of Member ~~and Democratic Services~~ shall so arrange. A Chair of a body may, within two working days after

the date of a decision being made and before definitive action has been taken, delay by written notice to the Head of Member ~~and Democratic~~ Services, such definitive action to enable the decision to be confirmed or otherwise by the next higher authority.

- (b) A matter referred by a joint body to the higher authority under sub-clause (a) above shall be submitted to the relevant parent body/bodies having responsibility for that aspect of the joint body's terms of reference.
- (c) Definitive action on a decision of the Planning Applications Sub-Committee shall be delayed pending confirmation or otherwise by the General Purposes Committee if a quarter of the members of the Sub-Committee present at the time the decision is made (and acting immediately after it is made) require it by giving notice to the Chair in the hearing of those present, or if eight members of the Council deliver a written request to the Head of Member ~~and Democratic~~ Services within two working days after the date of the decision.

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**APPENDIX 3**

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# **Part F.7 of the Constitution**

## **Scheme of Delegation**

### **Schedule**

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<b>Section 1. Introduction</b>
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#### **What is the Scheme of Delegation?**

- 1.01. The Council's Constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure that the Council operates in an efficient, transparent and accountable manner.
- 1.02. The Constitution describes the overall areas of responsibility for Members of the Executive and for Committees and Sub-Committees. However, to ensure that the Council runs efficiently, it is necessary for some decisions to be taken by officers. The Scheme of Delegation sets out which officers are empowered to undertake which decisions or actions on behalf of the Council.
- 1.03. Where a delegation to an officer is of a continuing nature, for example to discharge a particular statutory power on an on-going basis, or it is expected to extend beyond six months, it has to be set out in a formal Scheme of Delegation within the Constitution.
- 1.04. Certain types of decision must by law be delegated to an officer rather than being determined by Members. These include the appointment and dismissal of officers below Deputy Chief Officer level, discharge of the duties of the Returning Officer in elections and the Proper Officer functions. Other Council functions must by law be determined by Members, for example, setting the Council Tax and adopting the plans or strategies constituting the Council's Policy Framework. For the great majority of local

authority functions, it is a matter of local choice for the Council whether they are exercised by Members or delegated to officers.

- 1.05. The exclusions from the delegations to officer (i.e. the matters that are reserved for Members' decision) are set out in paragraphs 4.1 and 4.2 below. The structure of this scheme reflects best practice in other Local Authorities, notably the London Borough of Bexley, but the actual effect is to continue Haringey's existing practice with respect to the extent of the powers delegated to officers.

### **Haringey Council's Schemes of Delegation**

- 2.01. This document constitutes Haringey Council's Scheme of Delegation. The delegations are set out on a Directorate by Directorate basis in sections 2 - 7 of this document, while those general delegations that apply to all Chief Officers are brought together in section 8. Section 9 of this document sets out the Proper Officer Functions - a legal document that ensures that appropriate officers are nominated for all statutory powers requiring a Proper Officer.
- 2.02. The layout is as follows. For each Directorate, the overall delegated powers of the Director are set out in broad functional terms. These are then followed by a schedule of specific delegations for that Directorate, which are arranged in two parts: non-statutory and statutory. These specific delegations are included within the overall delegated powers. While all Local Authority powers are based on Statute, it is sometimes clearer to describe them functionally rather than by reference to the detailed legislation.
- 2.03. The Delegations follow a standard format to show:-
  - (a) the subject matter for non-statutory delegations or the relevant Act or Regulation for statutory delegations (in chronological order);
  - (b) the power delegated;
  - (c) the officer to whom the power is delegated;
  - (d) where that power must be exercised in consultation with an Executive Member or Chair, the delegation is shown with an asterisk\*.

### **General Principles of the Schemes of Delegation**

- 3.01. This scheme delegates some of the powers and duties of the Council to Senior Officers. This scheme delegates powers and duties within broad functional descriptions and includes powers



and duties under all legislation present and future within those descriptions and all powers and duties incidental to that legislation. Any reference to legislation in this scheme shall include any subordinate legislation within the meaning assigned in the Interpretation Act 1978 and the requirements of European law having effect in English law.

- 3.02. This scheme operates under Section 101, Section 151 and Section 270 of the Local Government Act 1972 in relation to the delegation of non-Executive functions by the Council. This scheme also operates under section 15 of the Local Government Act 2000 in relation to the delegation of Executive functions by the Executive. Senior Officers are authorised to exercise the functions of the London Borough of Haringey, both Executive and non-Executive relating to their areas of responsibility as set out in **Part K** of this Constitution including professional and managerial functions relating to the relevant Service subject to the limitations and reservations of the scheme.

- 3.03. This scheme includes the obligation on officers to keep Members properly informed of activity arising within the scope of these delegations and to ensure a proper record of such activity is kept and available to Members and the public in accordance with legislation. Therefore, each Director must ensure that there is a system in place within his/her Directorate which records any decisions made under delegated powers.
- 3.04. Regular reports (at least quarterly) shall be presented to the Executive Meeting, in the case of executive functions, and to the General Purposes Committee, in the case of non-executive functions, ~~recording the number and type of~~ summarising all decisions taken under urgency provisions. These reports will be sent to the next full Council for noting. There should be no abuse of urgency provisions especially since this would undermine proper forward planning.
- 3.05. Regular reports (monthly or as near as possible) shall be presented to the Executive Meeting, in the case of executive functions, and to the responsible Member body, in the case of non-executive functions, recording the number and type of all decisions taken under officers' delegated powers. Decisions of particular significance shall be reported individually. Significant decisions shall be reported for the attention of full Council by the relevant body.
- 3.06. The Council may require an officer to consult an Executive Member before exercising the delegation in specific circumstances. In this event the signed agreement of the Executive Member must be obtained. If there is disagreement, the officer must report the matter to the Executive Meeting for decision.
- 3.07. Powers exercised by an officer in relation to this scheme shall be exercised in accordance with the Council's Policy Framework and Budget, Employment Policies, Equal Opportunities Policies, the Officers' Code of Conduct, the Protocol on Officer/Member Relations, Council Procedure Rules, Contract Procedure Rules, Finance Procedure Rules and all other provisions of this Constitution and any statutory restrictions and requirements. Officers are particularly required to make decisions in accordance with the Protocol for Officers Taking Decisions under Delegated Powers, set out at the end of Section 1 (paragraphs 7.01 to 7.07).

- 3.08. The Chief Executive as Head of Paid Service, after consulting such Directors as is considered appropriate, shall be responsible for Corporate strategy, policy initiatives and integrated planning and service delivery.
- 3.09. If the post or office of any employee of the Council is vacant, or the employee is absent or otherwise unable to act, the most suitable senior officer available is hereby authorised to exercise the responsibilities of the vacant office and such action shall be recorded in writing by the Director with responsibility for the post or officer in question.

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